

ECOPROJECT COMMUNITY FUND

PROJECT COMPLETION FORM

The Project Completion Form and the **proof of expenses related to your project** must be submitted **BEFORE December 1** of the reference year—namely, the year in which the application was approved.

This duly completed form and the proof of expenses must be emailed to environnement@ville.vaudreuil-dorion.qc.ca.

APPLICANT	
Applicant type <i>(citizen, citizen group, non-profit organization or institution)</i>	
Address <i>(Number, Street, City/Town, Province and Postal Code)</i>	
Person responsible, if different from the applicant <i>(First and last name)</i>	
Phone number <i>(including area code)</i>	
Email address	

OVERVIEW OF PROJECT, AS COMPLETED	
Project title	
Project location	
Project date(s)	
Budget provided by the City	
Clientele reached, including the number of people reached <i>(E.g.: children, families, seniors, etc.)</i>	

The final 50% will be paid once the Environment Section receives and validates the Project Completion Form and proof of expenses. The City of Vaudreuil-Dorion reserves the right to modify the anticipated amount of the second payment (remaining 50%) in the event that the project was not carried out or was only partially carried out, that the supporting documents for expenses include non-eligible expenses or represent an amount lower than the amount actually disbursed. Should the expenses exceed the budget, the second amount (final 50%) will remain the same as initially anticipated.

ECOPROJECT COMMUNITY FUND

SUMMARY OF PROJECT, AS COMPLETED

Describe any changes between the project presented in the Application Form and the project as it was actually carried out.

Indicate your project's actual budget (remember to add your proof of expenses to the present form).

Describe any challenges you faced when carrying out your project.

If you had to start the project over again, what suggestions would you make to improve it?

Comments